



**OKLAHOMA**  
Tourism & Recreation

123 Robert S Kerr Avenue  
Oklahoma City, OK 73102

Oklahoma Tourism and Recreation Department  
123 Robert S Kerr  
Oklahoma City, OK 73106

January 13, 2021

Office of Management and Enterprise Services  
Capital Assets Management  
Construction and Properties  
2401 N. Lincoln Boulevard, Suite 212  
Oklahoma City, Oklahoma

Dear Ms. Pennington:

This letter is to serve as the Oklahoma Tourism and Recreation Department's (OTRD) notice of award to Cyntergy resulting from the request for qualification (RFQ) with the identifier, CAP 21042AE-A&E. The bidder meets all OTRD's qualifications and the agency is confident they will be a valuable partner when it comes to fulfilling our needs for these on call services.

Attached to this letter is the pricing document Cyntergy provided outlining the hourly rate for their services.

OTRD respectfully requests Construction and Properties (CAP) to move forward with contract award per their defined process.

Sincerely,

A handwritten signature in black ink, appearing to read "Katherine Nichols".

Katherine Nichols  
Director of Finance and Administration  
[Katherine.Nichols@travelok.com](mailto:Katherine.Nichols@travelok.com)

OTRD requests the hourly pricing for staff members who will work on projects related to CAP 21042AE-A&E. All projects will differ in size, scope, and staff; therefore, the pricing should be listed for all people whose work may be charged to OTRD.

Row 5 serves as a visual example of the format OTRD is requesting and expecting to see in the returned document.

### **Cynergy Engineering Pricing**

Prevailing Hourly Rate Schedule	
Title	Hourly Rate
Principal	\$ 180.00
Director, Senior Associate	\$ 160.00
Architect or Engineer of Record	\$ 145.00
Senior Architect, Engineer, Interiors, CM, PM, Specialist	\$ 145.00
Architect, Engineer, Int. Designer, PM, CM	\$ 135.00
Architect, Engineer, Int Design Interns	\$ 125.00
Senior Designer, Spec Writer	\$ 125.00
CAD Designer, Senior Technician	\$ 100.00
Project Coordinator, Senior Admin, Student Intern	\$ 95.00
Admin	\$ 65.00

OTRD requests the hourly pricing for staff members who will work on projects related to CAP 21042AE-A&E. All projects will differ in size, scope, and staff; therefore, the pricing should be listed for all people whose work may be charged to OTRD.

Row 5 serves as a visual example of the format OTRD is requesting and expecting to see in the returned document.

### **Cytergy Architecture Pricing**

Prevailing Hourly Rate Schedule	
Title	Hourly Rate
Principal	\$ 180.00
Director, Senior Associate	\$ 160.00
Architect or Engineer of Record	\$ 145.00
Senior Architect, Engineer, Interiors, CM, PM, Specialist	\$ 145.00
Architect, Engineer, Int. Designer, PM, CM	\$ 135.00
Architect, Engineer, Int Design Interns	\$ 125.00
Senior Designer, Spec Writer	\$ 125.00
CAD Designer, Senior Technician	\$ 100.00
Project Coordinator, Senior Admin, Student Intern	\$ 95.00
Admin	\$ 65.00

# CAP 21042AE-A&E-Notice to Award\_Cyntergy

Final Audit Report

2021-01-13

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